

LOCAL RULE 3001-1

Claims and Equity Security Interest - General

- A. **Case Number**: Each proof of claim presented for filing must specify the case number of the applicable bankruptcy case.
- B. **Original Signature**: Each proof of claim presented for filing must be signed by the claimant or the claimant's authorized agent, pursuant to Bankruptcy Rule 3001(b).
- C. **Evidence of Debt**: Each proof of claim presented for filing must have attached any applicable security interest or other appropriate documentation evidencing the debt.
- D. **Electronic Filing of Proofs of Claim**: In all cases, proofs of claim may be filed electronically with the clerk according to the procedures established and published from time to time by the clerk. Those procedures are available from the clerk's office and are maintained on the court's website at: www.vawb.uscourts.gov.
1. When filing proofs of claim electronically, the claimant shall comply with the requirements of Bankruptcy Rule 3001(c) and (d) regarding the attachment of documentation in electronic format sufficient to establish the validity and status of the claim.
 2. The filing of a proof of claim electronically with the clerk shall constitute the filing claimant's approved signature by law and the provisions of 18 U.S.C. §152 shall apply to such filing.
 3. The filing of a proof of claim electronically in accordance with the clerk's procedures shall constitute entry of the proof of claim in the claims register maintained by the clerk pursuant to Bankruptcy Rule 5003.